

ASNT BOARD OF DIRECTORS JOB DESCRIPTION

1.0 Purpose

The purpose of this policy is to define that the Board is responsible for the governance of the Society.

2.0 Scope

The Board of Directors is the governing body of the Society.

3.0 Primary Responsibilities

- Assure that Society activities comply with applicable laws, regulations, Society charter, and Constitution and Bylaws.
- Set goals for the Society.
- Set Board policies to achieve Society goals and Board of Directors responsibilities.
- Delegate necessary authority and responsibility to councils, committees, sections and management to develop and implement Board decisions within the Constitution, Bylaws, and financial capabilities.

4.0 Supportive Responsibilities

- Review and approve major governing and operating policies, procedures and rules of the Society.
- Establish and/or approve organization, policy recommendations, and functions of councils, divisions, committees, section, groups and management.
- Approve annual budgets and financial plans developed by the Executive Director and reviewed and recommended for approval by the Business and Finance Committee and Executive Committee.
- Approve objectives and plans proposed by Strategic Planning Committee and approved by the Executive Committee.
- Employ the Executive Director.
- Authorize employment of legal counsel, auditors, and other outside consultants.
- Establish policies and procedures for regulations of the Board of Directors and its proceedings.

5.0 Chairman and Membership

- Chairman and membership shall be in compliance with the Constitution and Bylaws.

6.0 Reporting Requirements

- Minutes of the Board of Directors meetings shall be in accordance with Article V, Section 5 of the Bylaws.