

SECRETARY/TREASURER NOMINATION PROCESS

1.0 Purpose

To define the nomination process that shall be followed in selecting the candidate(s) for the ASNT Secretary/Treasurer.

2.0 Scope

This procedure defines the specific method for nominating the National Secretary/Treasurer for ASNT.

3.0 Reference

Policy C-2 *ASNT Bylaws*, Article X, Operations and Government, Section 5, Nomination and Elections.

4.0 Procedure

4.1 Candidate(s) Eligibility

Eligibility requirements shall be published in the November issue of *Materials Evaluation*.

4.1.1 Eligible candidates shall submit the following in writing to the Selection Committee Chairman and two additional members of Selection Committee (or Tellers) by January 10th. (The Selection Committee shall be as defined in the Constitution and Bylaws).

- Letter of intent indicating desire and qualifications.
- Employer's letter of support for a 4-year commitment.
- Resume indicating candidate's experience in business management, NDT and ASNT, including both national and local ASNT activities and contributions, with emphasis on executive leadership experience and accomplishments.

4.2 Selection Committee

The Selection Committee as defined in Policy C2 ASNT Bylaws, Article X, Section 5 shall review the qualifications for eligibility of all the Secretary-Treasurer candidates prior to submittal to the Chairman of the Board during the Spring meeting of the Board.

4.2.1 Selection Committee shall review the qualifications of all candidates to determine if they meet minimum eligibility requirements. The minimum requirements are as follows:

- 10 year ASNT member
- 5 years ASNT national involvement
- 1 year Board member

4.2.2 Selection Committee Chairman shall notify the Board by the Spring Board meeting of the results of the Selection Committee. If candidate does not meet the eligibility requirements, Chairman shall write a letter declining request and explaining why candidate is not qualified.

- 4.2.3 All qualified Secretary/Treasurer candidates shall be placed on the annual letter ballot.