ASNT BOARD OF DIRECTORS JOB DESCRIPTION

1.0 Purpose

The purpose of this policy is to further define the primary responsibilities of the Board of Directors.

2.0 Scope

This policy applies to individuals who serve on the ASNT Board of Directors.

3.0 References

ASNT Bylaws

4.0 Responsibilities

4.1 Assure that Society activities comply with applicable laws, regulations, Society charter, and *ASNT Bylaws*.

4.2 Establish the mission and strategic direction for the Society.

4.3 Set Board policies to achieve Society goals and Board of Directors responsibilities.

4.4 Delegate necessary authority and responsibility to councils, committees, sections and management to develop and implement Board decisions within the *ASNT Bylaws*, and financial capabilities.

4.5 Review and approve major governing and operating policies, procedures and rules of the Society.

4.6 Establish and/or approve organization, policy recommendations, and functions of councils, divisions, committees, section, groups and management.

4.7 Approve annual budgets and financial plans developed by the Executive Director and reviewed and recommended for approval by the Business and Finance Committee and Operations Committee.

4.8 Approve objectives and plans proposed by Strategic Planning Committee and approved by the Operations Committee.

4.9 Employ the Executive Director.

4.10 Authorize employment of legal counsel, auditors, and other outside consultants.

4.11 Establish policies and procedures for regulations of the Board of Directors and its proceedings.

5.0 Chairman and Membership

Chairman and membership shall be in compliance with the *ASNT Bylaws*.

6.0 Reporting Requirements

Minutes of the Board of Directors meetings shall be recorded.