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ASNT OVERSIGHT COMMITTEE

1.0 Scope

Provides the Society with the formal investigation, final appellant, and formal audit functions of the oversight and management review responsibility of the Board of Directors. The Oversight Committee shall function under the direction of and report directly to the ASNT Board of Directors.

2.0 Primary Responsibilities

The Oversight Committee shall be an ad hoc committee by the Board to be formed when it is apparent that there is a need. The Oversight Committee is charged with the following Board-directed responsibilities:

- 2.1 Investigate all conflict of interest and code of ethics matters brought before the Board.
- 2.2 Review and audit Board-directed policy and program requirements.
- 2.3 Perform appellant investigations on matters referred by the Board of Directors.
- 2.4 Develop corrective action recommendations for Board consideration and/or action.

3.0 Supportive Responsibilities

- 3.1 Ensure that there is an appropriate management review program.
- 3.2 Ensure that there is an appropriate corrective action program.
- 3.3 Ensure that there are appropriate formal investigation and reporting procedures.

4.0 Committee Membership

The Oversight Committee shall be comprised of four active members with ASNT Board experience, by appointment from the Chairman of the Board with approval of 2/3 majority of the Board of Directors at the time of need, and who have not recused themselves due to conflict of interest or who have been identified as party to the conflict. If the Chairman of the Board is not independent to the issue, the next appropriate officer shall make the appointment.

The Committee Chair may request the presence of ASNT's legal counsel. Upon such request, the legal counsel shall be granted ex-officio member status by the Committee.

5.0 General

All minutes, reports, and recommendations by the Oversight Committee shall be for the express use of the Board of Directors and may not be published unless authorized by the Board. All committee records shall be maintained and secured from public scrutiny at Headquarters. The Executive Director shall be responsible for the integrity of the committee records on file at ASNT Headquarters.

Committee meetings called by the Board of Directors for consideration and investigation of code of ethics, conflict of interest violation, and member appellant request shall be conducted as closed hearings with access open only to the parties involved. The Oversight Committee shall have free access to all ASNT records which directly impact the matter under investigation. Recommendations from the committee shall be forwarded to the Board of Directors only after unanimous ratification by the committee members. The ASNT Board of Directors, after receipt and consideration of the committee report, shall make the final disposition on all matters.

The Oversight Committee Chair shall schedule the meetings and activities of the committee.

6.0 Headquarters Responsibilities

- 6.1 Maintain management review program, corrective action program, formal investigation and reporting procedures developed by the Ethics Committee.
- 6.2 Ensure that there is an appropriate liaison with the ASNT legal counsel to ensure that all Committee recommendations/reports issued concerning, appeals, conflicts of interest, and code of conduct infractions are handled within the bounds of the law and are within the jurisdiction of the Society.