ASNT FACULTY GRANT PROGRAM

1.0 Purpose

To provide an annual incentive to faculty members for ABET accredited engineering programs to revise their existing courses or to develop new courses to teach nondestructive testing and evaluation by providing financial resources for this purpose.

2.0 Scope

This policy establishes the procedure for administration and monitoring of the ASNT Faculty Grant Program.

3.0 Responsibilities

3.1 Primary Responsibilities:

3.1.1 The University Program Committee (UPC) of the ASNT Research Council shall have the primary responsibility for administration of the faculty grant program.

3.1.2 The University Program Committee shall appoint a selection committee made up of faculty members that are not candidates for the award, to review proposals and make recommendations to the UPC.

3.1.3 The University Programs Committee shall submit the name of the proposed recipient to the ASNT Board of Directors through the Awards Committee Chairman prior to or at the ASNT Spring Conference.

3.2 Supportive Responsibilities:

3.2.1 ASNT Headquarters shall monitor the adherence to the program's schedule. This shall include initiating the mailing of announcements and advertisements, as well as serving as the contact point for receipt of the proposals. A copy of the announcement and advertisement shall be provided to the Chairman of the University Programs Committee.

3.2.2 The following administrative schedule shall be utilized:

- September 1st - Announcements shall be sent to ABET accredited engineering programs (mechanical, electrical, materials engineering departments).
- December 1st - Deadline for receipt of Faculty Grant proposals.
- December 15th - January 30th - Review of Faculty Grant proposals.
- February 15th - Select recommended recipient for grant funds and submit to ASNT Awards Committee Chairman for Board of Directors approval at ASNT Spring Conference.

- May 1st - Grant funds shall be made available to approved recipient.

4.0 Procedure

4.1 General

4.1.1 Annually faculty members from ABET accredited engineering programs shall be encouraged to submit proposals for ASNT Faculty Grant that shall include the following:

- The proposal shall describe a program that has as its principal objective the modification of an existing course(s) or the developing of a new course to teach nondestructive testing methods and applications.
- A budget detailing the use of the grant funds.
- A cover page with the addresses, telephone numbers, and signatures of the faculty members and names of university official.

4.1.2 Selection shall be based in part on the number of students anticipated to take the resulting course(s).

4.1.3 It is anticipated that the grant funds shall be used to pay faculty salaries, purchase curriculum materials, or audio-visual materials. Substantial cost-sharing by faculty member's institution is expected.

4.1.4 Request for grants up to $8,000 shall be considered.

4.1.5 Grant funds shall be directed to the contracting office of the university of the approved recipient, along with a letter explaining the manner in which the award will be funded. No indirect costs (overhead) can be charged against these grant funds.

4.1.6 Distribution of approved grant funds shall be as follows:

- Start of Effort - 50% of award funds shall be made available to institution of recipient.
- Final Report Received - Additional 25% of award funds shall be forwarded.
- Final Report Approved - Remainder 25% of award funds shall be forwarded.

4.2 Requirements

The recipient shall be required to submit a written report within one month following the stated completion date of the proposed program that would describe in detail the course outline, textbooks and references to be used, and include originals of an audio-visual materials developed. ASNT must be granted a royalty-free license for reproduction and distribution of such items.

4.3 Proposal Evaluation Criteria
Each proposal shall be evaluated utilizing the following criteria:

4.3.1 Thoroughness of approach;

4.3.2 Documentation of number of students likely to be impacted;

4.3.3 Level of cost-sharing;

4.3.4 Letter of support from departmental administrator; and

4.3.5 Qualification of faculty members.

5.0 Notification

5.1 The recipient shall be notified by the Chairman of the Board following concurrence of the Awards Committee and ASNT Board of Directors at the Spring Conference.

5.2 Notification shall be prepared by ASNT Headquarters and sent registered mail.

6.0 Confidentiality

6.1 All deliberations of the University Programs Committee shall be confidential. No discussions regarding the selection process or any aspect of the committee's activities shall be divulged.

6.2 The results of the University Programs Committee's activities shall be held confidential by the members of the committee, the Awards Committee, and the Board of Directors until the recipient has been notified.