

**Due Date: October 1\***

\*8 or more meetings / 3 to 7 meetings - Due 15 days before first meeting

**PRESIDENT’S AWARD PROGRAM**

**\* ADVANCE ORGANIZATION AND DISTRIBUTION OF PROGRAM SCHEDULE**

**SECTION NAME:** \_\_\_\_\_

**INSTRUCTIONS** - Points are available for the advance organization and early distribution of the Section’s annual program schedule. The schedule should include dates, times, locations and topics.

For a complete program of eight (8) or more section meetings, fully organized by dates with speakers and subjects distributed to section members no later than October 1

**Maximum Points: 1000\***

For a shortened program of three (3) to seven (7) section meetings, fully organized by dates with speakers and subjects distributed to section members no later than 15 days before the first meeting date

**Maximum Points: 500\***

\*Twenty-five percent of points will be deducted for every month later than due date.

**PROOF REQ'D: You must provide a dated copy of an e-mail or a postmarked envelope verifying distribution of program schedule to members per the required dates above.**

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Attached is a copy of our complete program of meetings planned for the ASNT fiscal year, along with proof of date distributed to section members. Our program is as notated below.

Eight (8) or more meetings	Three (3) to seven (7) meetings
Meeting Night:	(Week of month/night of week)
Regular meeting night(s)/location(s) will move during the year for the following reasons:	

**Indicate all months in which the section will meet in the ASNT fiscal year.**

Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
<b>Meeting Location</b>						<b>Program Chairman</b>					
Name:						Name:					
Address:						Address:					
City/State/Zip:						City/State/Zip:					
Phone:						Phone:					
						Home/Business:					

**Section Representative:** \_\_\_\_\_

**FOR HEADQUARTER USE ONLY**

Date received:	Points awarded:
Initials	Maximum points available: 1000/500