

Qualifications and Required Documentation for Renewal of ACCP Level III Certification

DO NOT BEGIN YOUR APPLICATION UNTIL YOU HAVE REVIEWED AND COMPLETED ALL REQUIRED DOCUMENTATION

Applications for renewal of ACCP Level III certification must be completed online through www.ASNT.org for consideration.

All documentation can be attached and submitted digitally in the online application. It is imperative that you thoroughly review the qualifications for the certification and attach the appropriate verification forms. Scan original documents for upload. Print, manually complete, and scan additional forms for upload.

If any portions are not complete and/or required documentation not submitted, your application will not be considered for approval.

Renewal by Application – renewal by application is allowed every other certification period (10 years)

Requirement 1: Submission of 25 Points.

The Points systems documents the candidates effort to keep up-to-date, contribute to knowledge, or maintain continued growth in the Method(s) for which the individual is certified, or to expand knowledge in related technologies must be shown by obtaining a minimum of twenty-five (25) points during the five (5) year period of certification through engaging in NDT-related activities.

- [Point Categories and Structure](#)
- [Examples of Typical Documentation](#)
- [Meeting Attendance Form](#)

Requirement 2: Experience Continued active employment in Level III, performing functions as related to the method(s) for which renewal is sought. Such employment must have covered at least 36 months during the valid certification period, but not necessarily 36 consecutive months. At least 12 of the 24 months immediately preceding the expiration of the certification must have been spent in Level III functions.

- [Continued Active Employment Form](#)

Requirement 3: Signature ASNT requires a current copy of your signature on file.

- [Signature Form](#)

Requirement 4: Color Digital Photo (Headshot) This certification requires the submission of a color photo. Photo must be a passport or license-style headshot. Photos may be taken on devices such as a personal digital camera, cell phone or webcam. Preferred format is .jpg (.gif or .png also accepted)

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Requirement 5: Current Contact Information

During the application process, provide your current address for certification material delivery. (If you provide a non-U.S. address in the online application, you *may* have the option to have the National Sponsoring Organization (NSO) in that region receive your certification materials and then either hold for pick up or forward to your application address.)

Requirement 6: Agreements

- [ASNT Code of Ethics for ACCP Level III certificate holders](#)
- [ASNT Transfer/Cancellation/Refund Policy](#)
- [Confirmation Statement](#)

Other Important Information

Equalizing your Certifications - This permits you to renew any (or all) of your ACCP Level III certificates when your earliest certificate expires. You pay one \$250 Application Fee and one Method Fee per Method. All equalized certificates will then have the same expiration date.

Application Due Date - ASNT certificates expire on the last day of the month listed on the certificate. Renewal applications must be received by ASNT with payment no earlier than 6 months and no later than 2 months prior to the expiration date shown for each method. If equalizing methods with different expiration dates, the application must be received 6 to 2 months prior to the expiration date of the earliest expiring method.

Example 1: An application to renew MT and PT Level III certifications both expiring in July 2017 must be received between January 31, 2017 and May 31, 2017, which are 6 and 2 months prior to July 31, 2017, respectively.

Example 2: An application to renew and equalize an RT certification expiring October 2017 and a UT certification expiring February 2018 must be received between April 30, 2017 and August 31, 2017, which are 6 and 2 months prior to the earliest expiration date of October 31, 2017.

If the application review determines that additional documentation is required, it MUST be received prior to the candidate's expiration date or the certification will expire.

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Renewal by Examination – renewal by exam is required every other certification period (10 years)

Requirement 1: Successful completion of method abbreviated examination.

Requirement 2: Experience Continued active employment in Level III, performing functions as related to the method(s) for which renewal is sought. Such employment must have covered at least 36 months during the valid certification period, but not necessarily 36 consecutive months. At least 12 of the 24 months immediately preceding the expiration of the certification must have been spent in Level III functions.

- [Continued Active Employment Form](#)

Requirement 3: Signature ASNT requires a copy of your signature on file. Provide your current signature in dark blue or black ink.

REQUIRED FORM: [Application Signature form](#)

Requirement 4: Color Digital Photo (Headshot) This certification requires the submission of a color photo. Photo must be a passport or license-style headshot. Photos may be taken on devices such as a personal digital camera, cell phone or webcam. Preferred format is .jpg (.gif or .png also accepted)

Requirement 5: Current Contact Information

During the application process, provide your current address for certification material delivery. (If you provide a non-U.S. address in the online application, you *may* have the option to have the National Sponsoring Organization (NSO) in that region receive your certification materials and then either hold for pick up or forward to your application address.)

Requirement 6: Identification

In order to be admitted to the exam center, 2 valid forms of identification are required, with at least one photo identification

Complete name and correct spelling of name on identification must match the certification application name. If the name on your identification does not match that on your ASNT record, then log into MyASNT and update your name, or contact ASNT.

Valid photo identification includes:

- Current passport
- Current driver's license
- Current state or government issue identification card

Other acceptable identification includes:

- Work identification (photo, name)
- Utility with address of record

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Requirement 7: Agreements

- [ASNT Code of Ethics for ASNT NDT Level III certificate holders](#)
- [ASNT Transfer/Cancellation/Refund Policy](#)
- [Confirmation Statement](#)