TECHNICAL & EDUCATION COUNCIL
RULES OF CONDUCT

1. PURPOSE

1.1. The purpose of this policy is to define the "Rules of Conduct" for the Technical and Education (T&E) Council.

2. SCOPE

2.1. The T&E Council "Rules of Conduct" establish the procedures and guidelines that the Technical and Education Council shall follow in conducting its operations.

3. RESPONSIBILITY

3.1. It shall be the responsibility of the Executive Officers of the T&E Council to ensure that the "Rules of Conduct" described within this Policy be followed.

4. OBJECTIVE

4.1. The T&E Council's objectives are to enable the Society to service the needs of its members, academic institutions, industry and government. The objectives of the Council are:

4.1.1. To support the mission of the Society;

4.1.2. To identify, develop, collect, and distribute educational information and to promote use of such materials in support of educational programs which lead to personnel qualification and certification in the nondestructive testing (NDT) fields;

4.1.3. To establish and prepare guidelines for the qualification and certification of personnel who require knowledge of the technical principles of NDT;

4.1.4. To develop educational materials and curricula for the training and qualification of personnel for NDT;

4.1.5. To develop, collect and distribute technical information through meetings, programs and publications developed by its various committees;

4.1.6. To cooperate with local Sections of the Society and with the Section Operations Council (SOC) in the preparation of technical programs by providing technical guidance and encouragement;

4.1.7. To oversee and coordinate the preparation of technical publications, including the Handbook and technical contributions to the journals of the Society. It shall be responsible for the continuing review of the Handbook and periodic publication of revised editions. It shall establish rules governing the publication of reports, recommendations, procedures, methods, recommended practices, and other similar documents;

4.1.8. To aid in the planning, development, collection and distribution of technical information of the Society and shall be responsible for the formulation of broad plans and programs designed to enhance the technical activities of the Society. It shall administer the execution of plans and programs that may be assigned to or formulated by the technical committees; and

4.1.9. To coordinate the activities of technical programs as required by the Professional Program Committee (PPC).

5. SCOPE OF ACTIVITIES

5.1. Planning

5.1.1. The Council shall be responsible for establishing and managing the technical, education and qualification activities of the Society and for formulating plans and programs designed to enhance the Society's technical, education and qualification activities. It shall supervise the timely implementation of plans and programs that may be assigned to, or formulated by, its divisions and committees.

5.1.2. The Council, Divisions and Committees shall develop "Standard Operating Procedures" to provide for the uniform, consistent, and documented management of their primary responsibilities

5.2. Divisions and Committees

5.2.1. The Council shall coordinate the activities of its divisions and committees, and approve the formation or dissolution of divisions or committees.

5.2.2. Committees may be formed by Council Chairman, subject to ratification by the Council's Executive Committee. The scope and objectives of such committees shall be developed prior to the committee's formation.

5.3. Liaison with Other ASNT Councils and Committees

5.3.1. The Council officers shall maintain a liaison with other Society councils, divisions and committees, as to current activities and plans.

5.4. Programs

5.4.1. The Council shall be responsible for planning, development, preparation, and conduct of national technical, educational and qualification programs sponsored by the Society. The Council shall organize the technical programs for the fall conference through the Professional Program Committee.

5.5. Personnel Training and Qualification Programs

5.5.1. The Council shall develop, prepare and revise personnel training and qualification programs as necessary to meet the NDT industry needs. These include Recommended Practice No. SNT TC 1A and other programs under the direct control of the T&E Council. Official interpretation of these programs will be provided by the Council or an appropriate Division of the Council.

6. COUNCIL MEMBERSHIP

6.1. All members of the Divisions and committees are members of the Council.

6.1.1. Full Council

6.1.1.1. The voting members are composed of the Council Chairman, Vice Chairman/Secretary; the chairmen and vice chairmen of the divisions; and the chairmen of the committees. An alternate may be appointed by a member of the Full Council to act on his/her behalf if the member is unable to attend a meeting. Only members in good standing of the Society are eligible for membership of the Full Council.

6.1.1.2. A quorum of the Full Council shall be 33% of the voting members, including one (1) Council Officer and two (2) Division Chairmen.

6.1.2. Council Executive Committee

6.1.2.1. The Executive Committee of the Council shall consist of the Council officers and division chairmen.

6.1.2.2. A quorum of the (1) Council Officer and three (3) Division Chairmen.

6.1.3. Council divisions and committees shall establish their own rules for quorum.

7. COUNCIL STRUCTURE

7.1. The Council shall consist of Council Officers, the Executive Committee, Divisions and Committees. Refer to Section 9.0 for the descriptions of Officers.

7.1.1. Executive Committee

7.1.1.1. The Executive Committee shall consist of the Council officers and Division chairmen. The Council Chairman may call upon the Executive Committee periodically to assist in guiding the affairs of the Council. It will conduct an annual review of the membership of the committees of the Council. The Council Chairman shall be the Chairman of the Executive Committee.

7.1.2. Divisions

7.1.2.1. A Division of the T&E Council will be established when it is apparent that a group of committees has related interests. The objectives of a division are to coordinate and use the knowledge, experience, and skill of personnel on issues or interests within the scope of its activities. Each division shall establish and prepare a scope of activities and operating procedures for the division. This scope and procedures shall be approved by the Full Council at a Full Council meeting or by letter ballot. Each Division shall have a Chairman, and may have a Vice-Chairman and Secretary.

7.1.2.2. The following divisions are established:

7.1.2.2.1. Industry Interest

7.1.2.2.2. Methods

7.1.2.2.3. Publications

7.1.2.2.4. Committee on Acoustic Emission from Reinforced Plastics (CARP)

7.1.2.2.5. Education Division.

7.1.2.3. Changes in, or additions to this list may be made by majority vote of the Council.

7.1.3. Committees

7.1.3.1. Committees shall be organized to coordinate and utilize the knowledge, experience, and skill of personnel on issues and interests within the scope of its activities. A complete list of current operating committees shall be shown on an organization chart of the Council. Changes in, or additions to the list shall be made by majority vote of the T&E Council. Any Council member may propose such changes by letter to the Chairman of the Council.

7.1.3.2. Objectives of a committee are to:

7.1.3.2.1. Conduct necessary investigations and develop recommended practices and information reports;

7.1.3.2.2. Cooperate with industry, government, educational institutions, the public, other standardizing bodies, and other ASNT committees and members on matters under their respective jurisdictions;

7.1.3.2.3. Sponsor technical sessions for national and regional meetings; and

7.1.3.2.4. Prepare documents for Society publications such as, but not limited to, recommended practices, training outlines, questions and answers, and study guides.

7.1.3.3. **Committee Activities**

7.1.3.3.1. A committee shall be responsible for specific organization under its jurisdiction. A committee may be, as defined by the Council, flexible as to its mode of operation. The following are minimum required committee activities:

7.1.3.3.1.1. Hold committee meetings at either national conferences or at other times deemed necessary to conduct business of the committee. There should be a minimum of one meeting each year.

7.1.3.3.1.2. Accept full responsibility for participation in technical programs at national conferences as requested by the Professional Program Committee, including review of papers submitted for presentation.

7.1.3.3.1.3. Prepare and revise appropriate or assigned sections of the Handbook and other technical publications.

7.1.3.3.1.4. Coordinate manuscripts with ASNT Headquarters when generic outline of the topic is prepared.

7.1.3.3.1.5. Recommend documents and materials already published for sale in ASNT catalog.

7.1.3.3.1.6. Approve specific outlines by authors through ASNT Educational Materials Coordinator.

7.1.3.3.1.7. Assist section, topical, and regional conference committees in procurement of speakers specializing in the committee's field.

7.1.3.3.1.8. Continuously encourage preparation of papers in the committee's field.

7.1.3.3.1.9. Sponsor the preparation of new recommended practices or technical reports when needed. Special committees may be formed for this purpose if necessary.

7.1.3.4. **Committee Membership**

7.1.3.4.1. All members are appointed to Council committees on the basis of their personal interests, qualifications, and their ability to contribute to the work of these committees. ASNT membership, although encouraged, is not a prerequisite for committee membership. Committee membership may be sought through written application to the committee chairman. Committee membership is subject to review and acceptance by the committee, if the chairman deems it necessary. While a broad industrial and academic base is sought in most of the committees, some committees may consist of members bound together through industry and/or academic ties. Membership in such committees may be restricted, whereas interest and participation are not.

8. STANDING COMMITTEES

8.1. Professional Program

8.1.1. The Chairman of the Professional Program Committee (PPC) shall report to the T&E Council Chairman and shall serve for a three (3) year term. The PPC goals shall be to aid the Society in the scheduling and planning of technical programs for Fall, regional and topical conferences. The PPC members shall include representatives from Research, CMC and SOC Councils, Exhibitors and Liaison Committees, and the Conference Manager. Additionally, each T&E Council division and committee chair shall be an active participant in the PPC.

8.2. SNT-TC-1A Interpretation Panel

8.2.1. The SNT TC 1A Interpretation Panel shall consist of the following:

8.2.1.1. The Chairman of the Methods Division shall be the Interpretation Panel Chairman.

8.2.1.2. The Vice Chairman of the Methods Division shall be the Interpretation Panel Vice Chairman.

8.2.1.3. Panel members shall include a representative of the Certification Management Council; the Education Division Chairman; the respective Committee Chairman (as pertaining to the specific method); a representative of the Standards Development Committee; and the Chairman of the SNT-TC-1A Committee.

8.2.2. The SNT TC 1A Interpretation Panel shall be responsible for answering all inquiries on Recommended Practice No. SNT TC 1A.

9. COUNCIL OFFICERS DUTIES

9.1. Council Chairman

9.1.1. The duties of the Chairman shall be to:

9.1.1.1. Preside over meetings of the full Council and the Council's Executive and Administrative Committees;

9.1.1.2. Prepare agenda for Council meetings and see to it that copies are distributed to members at least two weeks before meetings;

9.1.1.3. Appoint division chairmen;

9.1.1.4. Assign projects to divisions;

9.1.1.5. Assist and guide the Council officers and the division chairmen in the conduct of their duties;

9.1.1.6. Report annually to the Society on the activities of the Council. Information is to be incorporated into the Redi-Reference Guide;

9.1.1.7. Serve as a member of the Executive Committee;

9.1.1.8. Serve as a member of the Joint Council Committee;

9.1.1.8.1. The Council Chairman shall serve as the Chairman of the Joint Council once every four (4) years.

9.1.1.9. Submit a written report to the Executive Committee during its meetings;

9.1.1.10. Recommend nominees for the selection of Council representatives for Board of Director or Executive Committee assignments;

9.1.1.11. Serve as Chairman of the nominating committee for Council candidates to the Board of Directors representing the Council;

9.1.1.12. Arrange and supervise liaison with similar groups in other professional societies, as required;

9.1.1.13. Introduce the speakers of the post conference seminars for both the Fall and Spring Conferences;

9.1.1.14. Create and dissolve Council committees, subject to ratification of the Full Council; and

9.1.1.15. Be responsible for updating/revising Council's manual.

9.2. Council Vice-Chairman/Secretary

9.2.1. The duties of the Vice Chairman/Secretary shall be to:

9.2.1.1. Assist the Chairman in the discharge of his/her duties;

9.2.1.2. Assume the duties of the Chairman when the Chairman is unavailable;

9.2.1.3. Be responsible for development of advanced projects and planning;

9.2.1.4. Serve as a member of the Joint Council Committee;

9.2.1.5. Presides over the development of the Council's annual budget;

9.2.1.6. Prepare and submit to the Materials Evaluation Editor, the Council Yearbook for publication in the Redi Reference Guide;

9.2.1.6.1. The Yearbook shall be submitted annually by December 1.

9.2.1.7. Record and distribute the minutes of all Council meetings within one (1) month of date of the meeting;

9.2.1.8. Distribute agenda, notices, and other communications to the Council membership as directed by the Chairman;

9.2.1.9. Conduct letter ballots of publications, technical documents or other matters when required;

9.2.1.10. Distribute other correspondence as the Council Chairman may direct;

9.2.1.11. Maintain the Council's financial records;

9.2.1.12. Maintain current Council membership and attendance records;

9.2.1.13. Schedule all Council committee and division meetings at the Spring and Fall conferences;

9.2.1.14. Notify all members of the date, time, and place of all meetings at least one (1) month in advance of the meeting by letter, and by publication in Materials Evaluation;

9.2.1.15. Assist in the schedule preparation of all Council division and committee meetings for the Spring and Fall conferences;

9.2.1.16. Make himself/herself personally known to the following: Executive Director of ASNT, Technical Publications Manager, Technical Services Manager, Editors of Materials Evaluation, and Society national officers;

9.2.1.17. Handle inquiries in accordance with the procedure set up for this purpose;

9.2.1.18. Establish and maintain accurate membership lists of the Council, divisions and Committees for publication annually in the Redi-Reference Guide;

9.2.1.19. Prepare and submit for publication by the Society the Council Yearbook;

9.2.1.20. Attend Council meetings; and

9.2.1.21. Attend Council Executive, Administrative and Full Council meetings.

9.3. Elections

9.3.1. Council Officers

9.3.1.1. A Nominating Committee shall be appointed by the Council Chairman at least eight (8) months prior to the Fall Conference of the election year. The Nominating Committee shall submit names of nominees to the Council Chairman at the Spring meeting prior to the Full Council meeting. The Council Chairman shall direct the Council Vice-Chairman/Secretary to publish the names of nominees in Materials Evaluation not less than ninety (90) days prior to the Fall Conference. The election shall occur at the Fall Full Council meeting.

9.3.1.2. Nominating Committee shall consist of three members of the Council, consisting of immediate past Council Chairman, one committee chairman, and one committee member, each of the latter two from a different division. The Council Chairman shall serve as an ex officio member of the Nominating Committee. The Nominating Committee shall furnish one name each for the offices of Chairman, and Vice Chairman/Secretary.

9.3.1.3. **Other Nominations**

9.3.1.3.1. Additional names may be submitted to the Council Chairman as nominees for the offices of Chairman, and Vice Chairman/Secretary in writing prior to the Council Fall Meeting provided a written petition supporting the nominee signed by at least 35 active members of the Council is forwarded to the Council Vice-Chairman/Secretary at least sixty (60) days before the election.

9.3.1.4. Candidates for Council Officer shall:

9.3.1.4.1. Furnish in writing a statement of willingness to serve.

9.3.1.4.2. Furnish in writing employer support for tenure through Council office chairs.

9.3.1.4.3. Have served as a council officer at least one (1) year prior to eligibility as chairman.

9.3.1.5. **Tenure**

9.3.1.5.1. The term of each council office shall be two years. The term of newly elected officers begins immediately following the Fall meeting of the Council. The Chairman may not serve two (2) successive terms but is eligible to serve again as an officer after a one (1) year break.

9.3.1.6. **Unexpired Term**

9.3.1.6.1. A vacancy in the office of the Council Chairman shall be filled for the unexpired term by the Council Vice Chairman/Secretary. Vacancies in the offices of Vice Chairman/Secretary shall be filled by appointment by the Council Chairman. This appointment shall be subject to confirmation by the Council Executive Committee at its next meeting.

9.4. Division Officers

9.4.1. Division Chairman

9.4.1.1. A Division Chairman shall be appointed by the incoming Council Chairman. The appointment shall be made in writing, within at least thirty (30) days prior to installation for the term of office. Normal tenure is two (2) years; however, a Division Chairman may be retained for a longer period at the pleasure of the Council Chairman and agreement from the appointed Division Chairman. The duties of a Division Chairman shall be to:

9.4.1.1.1. Preside over meetings of the division;

9.4.1.1.2. Prepare an agenda for each division meeting;

9.4.1.1.3. Assign projects to the division committees;

9.4.1.1.4. Assist and guide the committee chairmen in the conduct of their duties;

9.4.1.1.5. Report regularly to the Council Executive Committee on the activities of the division;

9.4.1.1.6. Conduct elections of the division committee chairmen;

9.4.1.1.7. Remove committee chairmen from office for due cause. Such actions must be approved by the Council Chairman;

9.4.1.1.8. Ensure that the minutes of division meetings are recorded and distributed to the committee chairmen of the division;

9.4.1.1.9. Supervise and report to the Council Chairman the results of voting on all of the division reports;

9.4.1.1.10. Establish division committees, ad hoc committees, and task groups as required to fulfill the objectives of the division;

9.4.1.1.11. Establish and revise, as needed, a set of division operating rules. These rules must be approved by the Council's Executive Committee;

9.4.1.1.12. Act for the division between meetings, subject to confirmation at the next meeting;

9.4.1.1.13. Submit a semi-annual progress report in writing to the Council Chairman on dates to be specified by the Council Chairman;

9.4.1.1.14. Send to the Council Chairman and Vice-Chairman/Secretary copies of all correspondence relating to major activities of the division; and

9.4.1.1.15. Appoint a division vice chairman/secretary. These appointments must be approved by the Council Execute Committee.

9.4.2. Division Vice-Chairman/Secretary

9.4.2.1. The duties of a Division Vice-Chairman/Secretary shall be to assist the chairman in the performance of chairman duties, to perform any other duties as defined by the chairman, and to assume the responsibilities of the chairman in his/her absence including:

9.4.2.1.1. Record and distribute the minutes of all division meetings;

9.4.2.1.2. Maintain membership lists of the division;

9.4.2.1.3. Conduct balloting on division documents when required; and

9.4.2.1.4. Discharge other duties as the division chairman may direct.

9.4.3. Committee Officers

9.4.3.1. Each committee shall be headed by a chairman. A vice-chairman and/or secretary shall be appointed by the committee chairman. The committee chairman is elected for a two (2) year term of office. The term of office of the newly elected committee officers begins immediately following the Fall Council meeting. The intention is that no more than half of the committee chairmen shall change offices in any given year. The vice-chairman shall act for the chairman in the latter's absence. The committee secretary shall record and distribute minutes and attendance lists.

9.4.3.2. **Committee Chairman**

9.4.3.2.1. The duties of a committee chairman are to direct, assist, and encourage the members in the conduct of the committee activity. More specifically, the duties of the Chairman are to:

9.4.3.2.1.1. Prepare an agenda for each committee meeting and send a copy to each member at least two weeks before a meeting is to be held;

9.4.3.2.1.2. Conduct committee meetings and ensure that minutes of meetings are recorded and distributed to the members of the committee, division chairmen, and Council officers;

9.4.3.2.1.3. Supervise and report to the division chairman results of voting on all committee reports;

9.4.3.2.1.4. Assign projects so as to divide and expedite the work;

9.4.3.2.1.5. Establish subcommittees and task groups as required and supervise their operation;

9.4.3.2.1.6. Review the membership annually to maintain an active committee membership;

9.4.3.2.1.7. Purge inactive members at least annually;

9.4.3.2.1.8. Recommend revisions of committee rules as needed;

9.4.3.2.1.9. Establish quorum requirements for committee meetings;

9.4.3.2.1.10. Act for the committee between meetings, subject to confirmation at the next meeting;

9.4.3.2.1.11. Submit a semi-annual report, in writing, to the division chairman at the Spring and Fall national conferences for inclusion in the minutes of each Council meeting;

9.4.3.2.1.12. Send to the Division Chairman and Council Officers copies of all correspondence relating to major activities of the committee and present an oral and written report during Spring and Fall conference Full Council meetings; and

9.4.3.2.1.13. Submit requests for subsequent meetings to the T&E Council Vice Chairman/Secretary.

9.4.3.3. **Committee Vice-Chairman**

9.4.3.3.1. The committee vice-chairman shall be appointed by the committee chairman for a two year term. The responsibilities of a division committee vice-chairman are to assist the committee chairman in the performance of his/her duties and to assume the responsibilities of the committee chairman in his/her absence.

9.4.3.4. **Committee Secretary**

9.4.3.4.1. The committee secretary shall be appointed by the committee chairman for a two-year term. The responsibilities of the committee secretary are to:

9.4.3.4.1.1. Record and distribute the minutes of all committee meetings;

9.4.3.4.1.2. Conduct ballots on committee documents when required;

9.4.3.4.1.3. Maintain membership lists of the committee; and

9.4.3.4.1.4. Discharge other duties as the committee chairman may direct.

9.4.4. Election of a Committee Chairman

9.4.4.1. The division chairman, at least six (6) months prior to the expiration of the committee officer's term of office, will appoint a Nominating Committee from the committee's active membership. This will consist of three (3) persons, one being designated Chairman of the Nominating Committee. The report of the committee and mailing of a ballot to the full committee membership shall be completed three (3) months prior to the end of the present term of office. Sealed ballots shall be returned by mail to the division chairman. The division chairman will determine the results according to simple majority and will then report the results of the balloting to the committee members and Council officers at least one month prior to the Fall Conference.

9.4.5. Unexpired Terms

9.4.5.1. A vacancy in a committee chairmanship shall be filled for the unexpired term by appointment by the division chairman. A vacancy in a committee vice chairman or secretary position shall be filled by appointment by the committee chairman.

10. LOSS OF MEMBERSHIP

10.1. Failure to participate in Council, division, or committee activities as determined by the appropriate chairman may result in loss of membership in the Council. Continued absence of more than three consecutive meetings shall be taken, together with a lack of activity on committee business, as an indication that an individual is no longer interested in committee membership and the individual may be removed from the status of active member of the committee.

11. MEETINGS

11.1. Quorum

11.1.1. A quorum of the different Council meetings is described under Section 6.0. Divisions and committees shall establish their own quorum requirements. Once a quorum is established, this requirement is considered met for the duration of the meeting unless challenged by proper parliamentary procedure.

11.2. Meeting Times

11.2.1. The Full Council shall meet at least twice annually, normally during the Spring and Fall conferences. The meeting at the Fall Conference shall be known as the Annual Meeting of the Council.

11.3. Notification

11.3.1. The Council Vice-Chairman/Secretary shall notify all members of the date, time, and place of all meetings at least one (1) month in advance of the meetings by letter and by publication in Materials Evaluation.

11.4. Meeting Attendance

11.4.1. The Council Vice Chairman/Secretary shall maintain a record of attendance at all T&E Council, division, and committee meetings.

11.5. Schedule Meetings

11.5.1. A committee chairman shall notify the Division Chairman who, in turn, will notify the Council Vice-Chairman/Secretary of the need for a scheduled meeting at either the Spring or Fall conference. A committee meeting at any other time can be called by the committee chairman or any three (3) members, provided: [1] at least one (1) committee officer is present; [2] due notice is received by all committee members at least thirty (30) days prior to the meeting.

12. VOTING

12.1. General

12.1.1. A majority vote shall rule in the Council, its divisions, committees, and other subsidiary groups, except in the case of voting on the publication of documents, which shall be subject to special rules. Voice or ballot votes may be used at the discretion of the Chairman. Letter ballots will be used when a decision is desired prior to the next meeting.

12.2. Voting for Publication of Documents

12.2.1. Committee Voting on Documents

12.2.1.1. When a committee desires to submit a document to the Council for letter ballot and publication, it shall be handled in the following manner:

12.2.1.1.1. A document shall be prepared by a task group, and it shall be submitted to each committee member for review and comment.

12.2.1.1.2. The comments shall be reviewed by the committee and task group chairmen, and an attempt shall be made to resolve each negative comment.

12.2.1.1.3. Subsequent to the review of the negative comments and rewrite, the final document shall be submitted to each committee member with a letter ballot in accordance with the time schedule established by the Committee Chairman.

12.2.1.1.4. The document shall be considered for submittal to the T&E Council only when a minimum of 75 percent of the total ballots received are affirmative.

12.2.2. Council Voting on Documents

12.2.2.1. When a document prepared by a committee or division is ready for submittal to the Council for review, the sponsoring chairman shall submit five copies to the Council Vice-Chairman/Secretary. The Vice-Chairman/Secretary shall cause to be mailed to full Council voting members a ballot with a copy of the document for review and comment. Within forty-five (45) days, full Council voting members shall return a copy of the ballot to the Council Vice-Chairman/Secretary. In the case of a negative vote, a reason must be submitted and comments for resolution included, or the negative vote will not be considered. If the document fails to receive the sufficient number of affirmative ballots required for publication, the document shall be returned to the sponsoring division or committee for further review.

12.2.2.2. Editorial changes that do not affect the content may be made only when both the Council Chairman and sponsoring chairman agree. These changes may be made without submitting the document to the Council for re-balloting.

12.2.2.3. A document will be considered approved when a majority of the ballots are returned and 75 percent of those voting have voted affirmative. An abstention is considered a returned ballot but not a vote.

12.2.2.4. Handbooks or revisions thereto are excluded from balloting by the Council.

12.2.3. Voting in Committee Meetings

12.2.3.1. The committee secretary shall maintain a roster of committee members. Voting at committee meetings will be restricted to committee members appearing on this roster 30 days prior to the meeting.

12.2.4. Proxy Votes

12.2.4.1. All proxy votes shall follow the rules of ASNT Bylaws, Article VII, Section 5 "Voting at Meetings."

13. NOMINEE TO BOARD OF DIRECTORS

13.1. The T&E Council shall, during the Fall Conference, elect at least one (1), but not more than two (2), Council members for a one (1) year term minimum as candidates(s) for the Council's nominee to the Board of Directors. The names of the candidate(s) shall be submitted to the ASNT Board of Directors Selection Committee for final selection.

13.2. If the ASNT Board of Directors Selection Committee notifies the Council that none of the Council's candidates meet the required minimum qualifications, the Council may hold a special election, and shall submit to the Selection Committee at least one (1) but not more than two (2) additional candidate(s).

13.3. The terms of office for the selected Council Nominee to the Board of Directors shall be for one (1) year; however the nominee may be re-elected annually by the Council for a maximum of three (3) consecutive one (1) year terms.

13.4. A vacancy in the Council's nominee to the Board of Directors, through death, resignation, or any other cause shall be filled by appointment of the Council Executive Committee until the next annual election. An affirmative vote of two-thirds (2/3) or more of the voting members of the Council Executive committee is required to fill such a vacancy. Upon affirmative vote by the Council Executive Committee, the appointment will be subject to Board ratification, in accordance with Constitution Article V, Section 4.

14. AMENITIES

14.1. Policy G-32 defines all amenities for Council Officers, Division Chairmen and Committee Chairmen.

15. AMENDMENTS

15.1. Amendments to these "Rules of Conduct" may be proposed by any member of the Society in writing to the Council Chairman. Action on proposed changes shall be determined by majority vote of the full Council at any regular meeting or by letter ballot of the Full Council. A written response shall be provided to the initiator as to the actions being taken on proposed changes. Amendments to these "Rules of Conduct" shall require ratification by the Executive Committee and Board of Directors of ASNT.